

ESB Entry Level Award in ESOL Skills for Life

Speaking and Listening – Entry 3

Task 1 - Claire

Criteria		Claire
2.1 Use clear pronunciation to convey intended meaning	✓	Claire spoke clearly enough to be understood. She used appropriate pace, stress and intonation.
3.1 Present information using an appropriate structure for a given purpose	✓	Claire communicated facts and ideas in a logical sequence using a range of connectives, time and discourse markers.
3.2 Provide a verbal account of relevant information for a given audience	✓	Grammar used was appropriate to the level and context. Claire used simple, compound and complex structures in the past, present and future. Minor inaccuracies did not impede communication.
3.3 Convey relevant detail during verbal communication	✓	Claire used a range of vocabulary appropriate to the context and level. She used superlatives, intensifiers, adjectives and adverbs appropriately.
4.4 Obtain relevant information from others	✓	Claire asked a range of questions appropriate to the level.

Task 1 - Anna

Criteria		Anna
2.1 Use clear pronunciation to convey intended meaning	✓	Anna spoke clearly enough to be understood. She used appropriate pace, stress and intonation.
3.1 Present information using an appropriate structure for a given purpose	✓	Anna communicated facts and ideas in a logical sequence using a range of connectives, time and discourse markers.
3.2 Provide a verbal account of relevant information for a given audience	✓	Grammar used was appropriate to the level and context. Anna used simple, compound and complex structures in the past, present and future. Minor inaccuracies did not impede communication.
3.3 Convey relevant detail during verbal communication	✓	Anna used a range of vocabulary appropriate to the context and level. She used comparatives, superlatives, intensifiers, adjectives and adverbs appropriately.
4.4 Obtain relevant information from others	✓	Anna asked a range of questions appropriate to level including present perfect and present continuous for the future.

Task 2 - Claire

Criteria		Claire
1.1 Follow the gist of straightforward verbal communication	✓	Claire's questions ?
2.1 Use clear pronunciation to convey intended meaning	✓	Claire spoke clearly enough to be understood. She used appropriate pace, stress and intonation.
2.2 Use appropriate language in context according to formality	✓	Claire used the appropriate register for an informal talk.

3.1 Present information using an appropriate structure for a given purpose	✓	Claire's talk was sequenced well. Facts and ideas were presented logically and time markers were used to communicate ideas.
3.2 Provide a verbal account of relevant information for a given audience	✓	Facts and opinions were communicated well using a range of grammar and vocabulary appropriate to the level and context. There were minor inaccuracies with past tenses but this did not impede communication. Claire used complex structures in a range of tenses.
3.3 Convey relevant detail during verbal communication	✓	Claire used a wide range of vocabulary to describe Marseille and her visit there. She used intensifiers, adjectives, comparatives and adverbs.
4.2 Express views constructively during verbal communication on straightforward topics	✓	Claire expressed her views clearly using appropriate vocabulary. She communicated her opinions on Marseille well using a range of structures.
4.4 Obtain relevant information from others	✓	Claire asked Anna appropriate and relevant questions which were accurately formed.

Task 2 – Anna

Criteria		Anna
1.1 Follow the gist of straightforward verbal communication	✓	Anna's questions?
2.1 Use clear pronunciation to convey intended meaning	✓	Anna spoke clearly enough to be understood. She used appropriate pace, stress and intonation.
2.2 Use appropriate language in context according to formality	✓	Anna used the appropriate register for an informal talk.
3.1 Present information using an appropriate structure for a given purpose	✓	Anna's talk was sequenced well. Facts and ideas were presented logically and time markers were used to communicate ideas.
3.2 Provide a verbal account of relevant information for a given audience	✓	Facts and opinions were communicated well using a range of grammar and vocabulary appropriate to the level and context. There were minor inaccuracies but this did not impede communication. Anna used complex structures in a range of tenses.
3.3 Convey relevant detail during verbal communication	✓	Anna used a wide range of vocabulary to describe Albania, the people and festivals. She used intensifiers, adjectives, comparatives and adverbs.
4.2 Express views constructively during verbal communication on straightforward topics	✓	Anna expressed her views clearly using appropriate vocabulary. She communicated her opinions on Albania well using a range of structures.
4.4 Obtain relevant information from others	✓	Anna asked Claire appropriate and relevant questions which were accurately formed.

Task 3 - Claire

Criteria		Claire
1.2 Obtain relevant detail from straightforward verbal communication	✓	Claire responded to Anna appropriately, indicating that specific information had been understood. Her questions were relevant for the situation.
1.3 Follow straightforward verbal instructions correctly for a given purpose	✓	Claire followed the assessor's instructions and carried out the task accordingly.
2.2 Use appropriate language in context according to formality	✓	The register was appropriate FOR two friends having a discussion and planning a course of action.
4.1 Contribute constructively to discussion on straightforward topics	✓	Claire contributed well to the discussion asking for help, making suggestions and moving the discussion forward.
4.3 Plan action with others for a given task	✓	A plan of action was discussed and agreed. Suggestions and final arrangements for a shopping trip were made using language appropriate to the level and task.
4.4 Obtain relevant information from others	✓	Claire asked questions which were appropriate to the task.

Task 3 - Anna

Criteria		Anna
1.2 Obtain relevant detail from straightforward verbal communication	✓	Anna responded to Claire appropriately indicating that specific information had been understood. Her questions were relevant to the discussion.
1.3 Follow straightforward verbal instructions correctly for a given purpose	✓	Anna followed the assessor's instructions and carried out the task accordingly.
2.2 Use appropriate language in context according to formality	✓	Correct, polite but friendly, the register used was appropriate to two friends having a discussion and planning a course of action.
4.1 Contribute constructively to discussion on straightforward topics	✓	Anna contributed well to the discussion giving suggestions, inviting contributions, and moving the discussion forward.
4.3 Plan action with others for a given task	✓	A plan of action was discussed, and agreed. Suggestions and final arrangements for a shopping trip were made using language appropriate to the level and task.
4.4 Obtain relevant information from others	✓	Anna asked a range of questions which were appropriate to the task.

Task 4 - Claire

Criteria		Claire
1.1 Follow the gist of straightforward verbal communication	✓	Claire answered the gist listening questions correctly?
1.2 Obtain relevant detail from straightforward communication	✓	Claire answered the detail listening questions correctly?
1.3 Follow straightforward verbal instructions correctly for a given purpose	✓	Claire followed the assessor's instructions and carried out the task accordingly.
4.1 Contribute constructively to discussion on straightforward topics	✓	Claire contributed well to the discussion giving information and opinions, inviting contributions, and moving the discussion forward.
4.2 Express views constructively during verbal communication on straightforward topics	✓	Claire expressed her views clearly using appropriate vocabulary.
4.3 Plan action with others for a given task	✓	A plan of action was discussed and agreed, suggestions and final arrangements for a trip to Windsor were made using appropriate language.

Task 4 - Anna

Criteria		Anna
1.1 Follow the gist of straightforward verbal communication	✓	Anna answered the gist listening questions correctly.
1.2 Obtain relevant detail from straightforward communication	✓	Anna answered the detail listening questions correctly.
1.3 Follow straightforward verbal instructions correctly for a given purpose	✓	Anna followed the assessor's instructions and carried out the task accordingly.
4.1 Contribute constructively to discussion on straightforward topics	✓	Anna contributed well to the discussion giving information and opinions, inviting contributions, and moving the discussion forward.
4.2 Express views constructively during verbal communication on straightforward topics	✓	Anna expressed her views clearly using appropriate vocabulary.
4.3 Plan action with others for a given task	✓	A plan of action was discussed and agreed, suggestions and final arrangements for a trip to Windsor were made using appropriate language.