



ESOL Skills
for Life

ESB Level 1 Award in ESOL Skills for Life

**(Speaking and Listening)
Assessor Booklet: Set C**



Task 1 – Exchange of Personal Information

Guide time: 6 minutes in total

- Assessor greets candidates and introduces him / herself
- Assessor invites candidates to ask each other personal information questions and select information to report back to Assessor.
- Candidate **A** asks Candidate **B** personal information questions
- Candidate **A** reports information back to Assessor
- Candidate **B** asks Candidate **A** personal information questions
- Candidate **B** reports information back to Assessor
- Assessor asks Candidates **A** and **B** further personal information questions

Assessor's questions (to be used after candidates' exchange of personal information)

Home and Family

- Tell me about the place where you live.
- Where did you used to live?
- What do you like or dislike about the place where you live now?
- Are there any good places for shopping near to your house/flat?
- What do you like or dislike about your local area?

Leisure activities

- What interesting things are there to do in your town or city?
- What did you do last weekend?
- What plans do you have to travel?
- What kinds of things do you like to do when you are free?

Work / Studying

- How do you travel to your workplace /college?
- What work would you like to do?
- What do you like about learning English?
- How important are computers in your life?

Task 2 – Presentation and Discussion

Guide time: 10 minutes in total

- Assessor asks Candidate **A** to give a presentation for 3 minutes
- Assessor asks Candidate **B** to listen and to ask Candidate **A** three questions after the presentation
- Candidate **A** gives a 3 minute presentation to Assessor and Candidate **B**
- Candidate **B** asks Candidate **A** three questions related to the presentation
- Assessor may ask Candidate **A** further questions related to the presentation
- Both Candidates **A** and **B** discuss the topic of the presentation for 1 minute
- Assessor asks Candidate **B** to give a presentation for 3 minutes
- Assessor asks Candidate **A** to listen and to ask Candidate **B** three questions after the presentation
- Candidate **B** gives 3 minute presentation to Assessor and Candidate **A**
- Candidate **A** asks Candidate **B** three questions related to the presentation
- Assessor may ask Candidate **B** further questions related to the presentation
- Both Candidates **A** and **B** discuss the topic of the presentation for 1 minute

Examples of topics

Candidates have a choice of topics which may include narratives, factual accounts, explanations and instructions, or descriptions of a process, person or place.

Task 3 – Role Play

Guide time: 5 minutes in total

The Assessor sets up the role-play. The candidates ask questions and respond in either a formal or informal context.

Assessor script:

Now we're going to do the role-play. This is the situation...

1 Cancelling an appointment

This is a phone call.

Candidate A, you have an appointment at the dentist's and ring to cancel at the last minute.

Candidate B, you are annoyed as there's no time to give the appointment to another person and **Candidate A** has done this before. You try to persuade **Candidate A** to keep the appointment and warn that s/he'll have to find a new dentist.

Candidates **A** and **B** negotiate the next action together.

2 Discussing travel to a new job

Candidates **A** and **B** are neighbours/friends.

Candidate A, you are worried about transport to your new job which is in a different town/city.

Candidate B, you give advice, suggesting that **Candidate A** buys a second hand car or uses public transport.

Candidates **A** and **B** agree on a plan of action.

3 Reporting a lost bag

You are in a bus station.

Candidate A, you are a passenger who has lost a bag containing important personal possessions on a bus. You go to the Customer Service desk at the bus station to report it. Describe your bag, the contents and when and where exactly you lost it.

Candidate B, you are the bus station's Customer Service manager. You listen and ask questions. Candidates **A** and **B** agree on the next step.

4 Damaged wall

You are at a neighbour's house.

Candidate **A** is the resident. Candidate **B** is the neighbour.

Candidate A: Your garden wall at the front of your house has been damaged. You want to complain about your neighbour's children because you think they damaged your wall by climbing on it.

Candidate B: You want to discuss the situation and agree on a positive solution.

Candidates A and B agree a plan of action

5 Planning a holiday

You are friends.

You want to go on holiday together.

Candidate A: You don't know where to go.

Candidate B: You went on holiday last year and would like to go back to the same county / place.

You can talk about when you will go, weather, hotel, costs and travel arrangements.

Candidates A and B ask questions, give information and agree on an arrangement.

Task 4 – Listening & Discussion

Guide time: 10 minutes

Task 4a - Listening

Assessor script:

This is the listening task. You are going to hear a listening text. I will play the text and you will answer questions.

I'm now going to play the text. Please listen and answer the questions. (Assessor plays CD)

Good evening, ladies and gentlemen, parents and children. I'm the head teacher of West Park School, and I'm delighted to welcome you to our Open Evening. The staff and pupils have been working hard to plan a range of displays and activities, which we hope will encourage you to think about this school for your child.

I hope everyone has picked up a programme of events - they are available from the Reception office or from any pupil who is wearing the special yellow sweatshirt – they are the guides who will help you find your way around.

There are things happening all over the school, and I'd like to point out events of special interest. Starting with the Sports Hall, there's five-a-side football with our junior champions, and gymnastics demonstrations.

You will find displays of recent school trips, including the Languages Department visit to Paris. All these visits make the subject more interesting for our pupils. The school organises fundraising events throughout the year to help pupils pay for these visits. Last year the school raised £5000 for out-of-school activities.

Candidate A, please answer yes or no. (Assessor asks gist question 1)

1	The speaker wants to raise money for charity.	No
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Candidate B, please answer yes or no. (Assessor asks gist question 2)

2	The speaker is a parent at the school.	No
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Thank you. You will now listen again to the text. I'm going to give you some questions before you listen.

To Candidate A (Assessor asks detail questions 1 and 2)

1	What have staff and pupils been doing?
2	What is happening in the Sports Hall?

To Candidate B (Assessor asks detail questions 3 and 4)

3	Why are some pupils wearing yellow jumpers?
4	What school trip took place?

Please listen again. (Assessor plays CD)

To Candidate A (Assessor asks detail questions 1 and 2)

1	What have staff and pupils been doing?	Planning activities/displays
2	What is happening in the Sports Hall?	Five-a-side football and gymnastics demonstrations

To Candidate B (Assessor asks detail questions 3 and 4)

3	Why are some pupils wearing yellow jumpers?	They are guides/they will help you find your way around
4	What school trip took place?	The Languages Department went to Paris

Thank you.

4b Discussion

Now I'd like to finish the assessment with a discussion about schools.

(Assessor leads a 4 minute discussion with **Candidate A** and **Candidate B** around a topic from the text)

Should education be completely free? Is it fair that some learners pay for all or part of their education? Give opinions, and then plan to find out what schools or colleges near you provide for children or adults.

This is the end of your assessment. Thank you.

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