



ESOL Skills  
for Life

# ESB Entry Level Award in ESOL Skills for Life

(Speaking and Listening)  
(Entry 3)  
Assessor Booklet: Set D



## Task 1 – Exchange of Personal Information

**Guide time: 6 minutes in total**

- Assessor greets candidate and introduces him / herself
- Assessor invites candidates to ask each other personal information questions
- Candidate **A** asks Candidate **B** personal information questions
- Candidate **B** asks Candidate **A** personal information questions
- Assessor asks Candidate **A** personal information questions
- Assessor asks Candidate **B** personal information questions

### **Suggested assessor's questions**

(To be used after candidates' exchange of personal information)

- Where did you used to live?
- When did you last visit ...?
- What did you do last weekend?
- What are your plans for this evening?
- What will you be cooking tonight?
- What are you doing next weekend?

## Task 2 – Unprepared Talk

Guide time: 8 minutes in total

- Assessor gives Candidate **A** a topic to talk about for 2 minutes
- Assessor asks Candidate **B** to listen and asks Candidate **A** two questions after the talk
- Candidate **A** gives a 2 minute talk to assessor and Candidate **B**
- Candidate **B** asks **A** two questions related to the talk (Assessor may prompt Candidate **B**)
- Assessor may ask Candidate **A** further questions related to the talk
- Assessor gives Candidate **B** a topic to talk about for 2 minutes
- Assessor asks Candidate **A** to listen and asks Candidate **B** two questions after the talk
- Candidate **B** gives a 2 minute talk to Assessor and Candidate **A**
- Candidate **A** asks **B** two questions related to the talk (Assessor may prompt Candidate **A**)
- Assessor may ask Candidate **B** further questions related to the talk

### Suggested Topics for Task 2

- a place you have visited
- your last trip
- a favourite book, film or TV programme
- a recent shopping trip
- your country of origin
- a person who has helped you in your life and studies
- work you have done and your plans for future work
- your job or studies
- a hobby or sport you enjoyed in your country and what you enjoy doing in the UK
- a course you have enjoyed

## Task 3 – Role-play

**Guide time: 5 minutes in total**

The Assessor sets up the role-play. The candidates ask questions and respond in either a formal or informal context.

Assessor script:

**Now we're going to do the role-play. This is the situation....**

### **1. Changing your class**

You are at a college.

**Candidate A:** You want to move to a different class because you think this class is too easy.

**Candidate B:** You are the tutor.

You can talk about different classes, when and where they are. Discuss the difficulties of joining another class, e.g. missed work, available places.

Ask questions, give information and agree on a suitable course.

### **2. Booking a holiday**

You are at the travel agents.

**Candidate A:** You want to book a holiday.

**Candidate B:** You are a travel agent.

You can talk about places, flight times and prices.

Ask questions, give information and agree on a suitable holiday.

### **3. Reporting a lost bag**

You are at a police station.

**Candidate A:** You have lost your bag.

**Candidate B:** You are a police officer.

You can talk about the bag, its contents and where it was lost.

Ask questions, give information and agree on a course of action.

## Task 4 – Listening & Discussion

Guide time: 10 minutes in total

### 4a - Listening

Assessor script:

**This is the listening task. You are going to hear two listening texts. I will play the first text and you will answer questions, then I will play the second text and you will answer questions.**

**Now I will play the first text.** (Assessor plays audio)

Good morning, everybody. Last week I told you about a new, special ESOL class that we are organising for Entry 3 students who want to work in childcare, and I've now got some information.

The course is for students who are interested in child care. It lasts for eight months, and there are two classes every week, on Monday and Tuesday mornings.

This course is for people who have some experience of child care already, for example, people who have their own children or maybe have done some voluntary work in a nursery class.

On this course, you'll learn about children's development and you will get help with writing reports and doing homework. You will have four units to complete to achieve the qualification so you must attend all the lessons.

**Candidate A, please answer yes or no.** (Assessor asks gist question 1)

1	Is this about work experience?	No
---	--------------------------------	----

**Candidate B, please answer yes or no.** (Assessor asks gist question 2)

2	Is this about a course?	Yes
---	-------------------------	-----

**Thank you. You will now listen to the text again. This time I'm going to give you some questions before you listen.**

To Candidate A (Assessor asks detail question 1)

<b>1</b>	<b>How long does the course last?</b>
----------	---------------------------------------

To Candidate B (Assessor asks detail question 2)

<b>2</b>	<b>What writing do students have to do?</b>
----------	---

**Please listen again.** (Assessor plays audio)

To Candidate A (Assessor asks detail question 1, Candidate answers)

<b>1</b>	<b>How long does the course last?</b>	<b>8 months</b>
----------	---------------------------------------	-----------------

To Candidate B (Assessor asks detail question 2, Candidate answers)

<b>2</b>	<b>What writing do students have to do?</b>	<b>Reports or homework</b>
----------	---	----------------------------

**Thank you.**

**I will now play the second text. Please listen and then answer the questions.** (Assessor plays audio)

Ladies and gentlemen, welcome to our wonderful, new sports centre. I am the leader of Bargate Sports Department and it gives me great pleasure to open this fantastic facility.

Five years ago, this site was an old and unused building in need of development and requiring a lot of money to make it a building that the community can use.

Look around you now! On the left side of the building, we have a swimming pool. On the right there are indoor facilities for many sports, from five-a-side football to ice hockey.

Outside there are badminton courts and football pitches. We also have cricket pitches, basketball courts and we have a running track for coaching athletes. We want our community to get fit whilst enjoying our facilities at the same time.

**Candidate A, please answer yes or no.** (Assessor asks gist question 1)

<b>1</b>	<b>Is the speaker talking about a new tennis club?</b>	<b>No</b>
----------	--	-----------

**Candidate B, please answer yes or no.** (Assessor asks gist question 2)

<b>2</b>	<b>Does the speaker like the sports facilities?</b>	<b>Yes</b>
----------	---	------------

**Thank you. You will now listen again to the text. I'm going to give you some questions before you listen.**

To Candidate A (Assessor gives detail question 1)

<b>1</b>	<b>Name one outdoor sports facility.</b>
----------	--

To Candidate B (Assessor gives detail question 2)

<b>2</b>	<b>Name one sport you can play indoors.</b>
----------	---

**Please listen again.** (Assessor plays tape)

To Candidate A (Assessor asks detail question 1, candidate answers)

<b>1</b>	<b>Name one outdoor sports facility.</b>	<b>Badminton courts or football pitches or cricket pitches or basketball courts or running track</b>
----------	--	--

To Candidate B (Assessor asks detail question 2, candidate answers)

<b>2</b>	<b>Name one sport you can play indoors.</b>	<b>Five a side football/hockey</b>
----------	---	------------------------------------

**Thank you.**

#### **4b Discussion**

(Assessor leads a short 3 minute discussion with Candidate **A** and Candidate **B** around a topic from the texts)

Assessor script:

**Now I'd like to talk to you about sport. What sports activities can a person in this area do? How could he/she join a team for cricket / football? Make a plan together to go and find out more about sports activities in your local area.**

Or

**I'd like to talk to you about special courses. Talk about a course you have done or are interested in doing. Plan together to meet to find out about other courses at the college.**

**This is the end of your assessment. Thank you.**



**The English Speaking Board (International) Ltd**

9 Hattersley Court, Ormskirk  
Lancashire L39 2AY  
Tel: (+44) 01695 573439  
Fax: (+44) 01695 228003  
Web: [www.esbuk.org](http://www.esbuk.org)  
Email: [admin@esbuk.org](mailto:admin@esbuk.org)

©English Speaking Board (International) Ltd

ESB reserves the right to change products and services periodically. Every effort has been made to ensure that Information contained in publications is fully accurate at the time of going to press, however, our most up to date versions of all publications / policies are to be found on our website [www.esbuk.org](http://www.esbuk.org)

Registered in England Company No. 01269980  
Registered as a Charity No. 272565