



English Speaking Board (International) Ltd.

Level 2 Award ESOL Skills for Life (Writing)

Paper Time

1 hour and 40 minutes

Booking Number						Candidate Number							
Surname													
Other Names													
Date													
Centre Name													

Please read the text below before attempting any of the paper

- Please complete the paper in blue or black ink, do not use pencil
- Questions may be attempted in any order
- Read each question carefully and answer as many questions as you can
- You must not use a dictionary
- At the end of the test, please close your paper and hand all materials to the Supervisor/Invigilator
- Do not open this paper until you are told to do so by the Supervisor/Invigilator

Marker's Use					
Marker Initials			Moderator Initials		
1	3.1		1	3.1	
	2.1		2	2.2	
	2.5		3	2.6	
	2.6		4	1.1	
2	2.1		5	2.1	
	2.2		6	2.2	
	2.3		7	2.3	
	2.4		8	2.4	
	2.5		9	2.5	
3	1.1		10	1.1	
	2.2		11	2.2	
	2.3		12	2.3	
	2.4		13	2.4	
	2.6		14	2.6	
Overall Grade			Overall Grade		

Task 1 You are applying for a job. Fill in this form.

Contact details

Name _____

Please Tick Male Female

I am applying for Permanent full time work Temporary full time work

Email _____

Telephone _____ Mobile _____

Address _____

Town _____ County _____

Postcode _____

Personal Statement

Write about yourself and include your ambitions for the future and how you plan to achieve them. Write a minimum of 50 words.

Previous Experience

Give details of your most recent job.

Employer _____

Job Title _____

Start Date _____ End Date _____

Skills required (Write a minimum of 50 words) _____

Education Information

Put your highest level of education first.

College / Institute _____

End Date _____

Achievements _____

School _____

End Date _____

Achievements _____

Task 2

You were travelling by train to a job interview and your train was delayed. The ticket was expensive and there were problems with the buffet and the toilets.

Write a letter to the train company describing the journey, what happened on the day and ask for a reimbursement. Be polite and persuasive rather than forceful.

Write a minimum of 150 words.

Write your letter below.

A large rectangular box with a thin black border, containing 20 horizontal lines for writing. The lines are evenly spaced and extend across the width of the box. There is a faint, light gray watermark of a pencil or pen tip in the upper right corner of the box.

Blank lined writing area with a large diagonal watermark reading "SAMPLE".

Task 3

Most companies today expect workers to use mobile technology, especially phones, so that the worker can always be contacted by the business and by customers.

Write an essay which discusses the advantages and disadvantages of a worker being available at all times.

Write about 300 words. You must write a plan.

Show your planning here.

Plan

SAMPLE

Task 3

Write your essay here.

Write about 300 words.



Blank lined writing area with a large diagonal watermark reading "SAMPLE".

End of assessment