



ESOL Skills  
for Life

# ESB Level 1 Award in ESOL Skills for Life

(Speaking and Listening)  
Assessor Booklet: Set D



## Task 1 – Exchange of Personal Information

Guide time: 6 minutes in total

- Assessor greets candidates and introduces him / herself
- Assessor invites candidates to ask each other personal information questions and select information to report back to Assessor.
- Candidate **A** asks Candidate **B** personal information questions
- Candidate **A** reports information back to Assessor
- Candidate **B** asks Candidate **A** personal information questions
- Candidate **B** reports information back to Assessor
- Assessor asks Candidates **A** and **B** further personal information questions

**Assessor's questions** (to be used after candidates' exchange of personal information)

Suggested follow up questions from the information given

### Home and Family

- What are your plans for this evening?
- Where did you used to live?
- What do you like about the place where you live now?
- How long have you been.....?

### Leisure activities

- What have you been doing since....?
- What are your plans for the weekend?
- Where do you usually go with your friends or family?

### Work or Study

- What are your future plans for studying or work?
- What did you do / study in your country?
- Tell me about work that you or a friend does near here.

## Task 2 – Presentation and Discussion

Guide time: 10 minutes in total

- Assessor asks Candidate **A** to give a presentation for 3 minutes
- Assessor asks Candidate **B** to listen and to ask Candidate **A** three questions after the presentation
- Candidate **A** gives a 3 minute presentation to Assessor and Candidate **B**
- Candidate **B** asks Candidate **A** three questions related to the presentation
- Candidates **A** and **B** discuss the topic of the presentation for 1 minute
- Assessor asks Candidate **B** to give a presentation for 3 minutes
- Assessor asks Candidate **A** to listen and to ask Candidate **B** three questions after the presentation
- Candidate **B** gives a 3 minute presentation to Assessor and Candidate **A**
- Candidate **A** asks Candidate **B** three questions related to the presentation
- Candidates **A** and **B** discuss the topic of the presentation for 1 minute
- The assessor may ask questions after the candidates' presentations

### Examples of topics

Candidates have a choice of topics which may include narratives, factual accounts, explanations and descriptions of a process, person or place. Visual aids may be included.

## Task 3 – Role Play

**Guide time: 5 minutes in total**

The Assessor sets up the role-play. The candidates ask questions and respond in either a formal or informal context.

Assessor script:

**Now we're going to do the role-play. This is the situation....**

### **1 Work Absence**

**Candidate A:** You are a worker.

**Candidate B :** You are a supervisor.

**Candidate A:** You have a problem (car breakdown, child's illness, burst pipes, etc) and phone work to ask for the day off. You need to explain your problem and respond to your supervisor and the warnings made.

**Candidate B:** You ask for details and make some suggestions about solving the problem so that **A** can work. You warn **A** about frequently having time off.

Candidates **A** and **B** agree a plan of action.

### **2 Noisy neighbours**

You are at the Housing Office.

**Candidate A:** You are the tenant.

**Candidate B:** You are the Housing Officer.

**Candidate A:** You have recently moved into a new council flat. You want to complain about your noisy neighbours.

**Candidate B:** You want to offer alternative accommodation and other solutions.

Candidates **A** and **B** agree a plan of action.

### **3 Mobile Phone**

You are in a mobile phone shop.

**Candidate A:** You are the customer.

**Candidate B:** You are the shop assistant.

**Candidate A:** You bought a mobile phone last week but it's broken. You want to complain and get a replacement.

**Candidate B:** You want to persuade the customer to buy a more expensive one.

Candidates **A** and **B** agree a plan of action.

## Task 4 – Listening & Discussion

Guide time: 10 minutes

### Task 4a - Listening

Assessor script:

**This is the listening task. You are going to hear the listening text. I will play the text and you will answer questions.**

**Now I will play the text.** (Assessor plays audio)

Interviewer:	Mr Gates, you were the boss of Microsoft, one of the biggest companies in the world. Why did you step down from that role?
Mr Gates:	Well, I'm still very interested in the company and I still advise the Chief Executive.  My wife and I set up the Bill and Melinda Gates Foundation, a charitable foundation, in 1994, and I like to spend a lot of time with that now. I'm very interested in education, and global health. I believe that new technologies may help countries with their education programmes
Interviewer:	Yet, you're tremendously interested in computer games. Isn't that a contrast with helping children's education? Computer games waste time and stop children from socialising, don't they?
Mr Gates:	Well, I don't agree there. I think using interactive games is a lot better than just watching TV all day. The games are getting more social because you have to talk to other people when you play.

**Candidate A, please answer yes or no.** (Assessor asks gist question 1)

1	Mr Gates is only interested in computers.	No
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**Candidate B, please answer yes or no.** (Assessor asks gist question 2)

2	Mr Gates is enthusiastic about computer games.	Yes
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**Thank you. You will now listen to the text again. This time I'm going to give you some questions before you listen.**

To Candidate A (Assessor asks detail questions 1 and 2)

<b>1</b>	<b>What did the interviewer say about the size of Bill Gate's company?</b>
<b>2</b>	<b>What did Bill Gates and his wife set up?</b>

To Candidate B (Assessor asks detail questions 3 and 4)

<b>3</b>	<b>What interests does Bill Gates have?</b>
<b>4</b>	<b>What are the advantages of interactive computer games?</b>

**Please listen again.** (Assessor plays audio)

To Candidate A (Assessor asks detail questions 1 and 2, Candidate answers)

<b>1</b>	<b>What did the interviewer say about the size of Bill Gate's company?</b>	<b>Microsoft is one of the biggest companies in the world</b>
<b>2</b>	<b>What did Bill Gates and his wife set up?</b>	<b>Set up a charity/ charitable foundation</b>

To Candidate B (Assessor asks detail question 2, Candidate answers)

<b>3</b>	<b>What interests does Bill Gates have?</b>	<b>The company and education and global health</b>
<b>4</b>	<b>What are the advantages of interactive computer games?</b>	<b>More social/players have to talk</b>

**Thank you.**

#### **4b Discussion**

**Now I'd like to finish the assessment with a discussion.**

**(Assessor leads a 4 minute discussion with Candidate A and Candidate B around a topic from the listening text)**

- Do you think that human beings need to work for other reasons than money? How important is charity work? Make a plan to meet up to find out about different charities.

**Or**

- Are health and education issues things that governments or charities should deal with? Make a plan to meet up to find out more about a charity you know.

**This is the end of your assessment. Thank you.**

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