

Entry 2		Meratu Felabo
Task 1		
2.1 Record personal details on a simple form correctly	✓	Candidate has written information required correctly on the form.
1.5 Use upper and lower case letters correctly	x	Candidate has not demonstrated correct use of capital letters. Another opportunity to achieve this in Task 3.
Task 2		
1.1. Present information in an appropriate format for the intended audience.	✓	Candidate has used appropriate layout for the task and has included relevant information to achieve required purpose.
1.2. Construct simple and compound sentences correctly	✓	Candidate has written a minimum of 3 simple and compound sentences correctly using E2 structures.
1.3 Use adjectives correctly	✓	Candidate has used adjectives appropriate to context and level.
1.4 Use punctuation correctly.	✓	Candidate has used E2 punctuation correctly – e.g. full stops as appropriate for the task.
1.6 Spell words correctly	✓	Candidate has spelled E2 words correctly – using words appropriate for the task and level.
Task 3		
1.1 Present information in an appropriate format for the intended audience.	✓	Although a salutation is missing – the candidate has used acceptable layout and conventions for the task. Candidate has included relevant information to achieve purpose.
1.2 Construct simple and compound sentences correctly	✓	Candidate has written a minimum of 3 simple and compound sentences correctly.
1.3 Use adjectives correctly.	✓	Candidate has used adjectives – appropriate to context and level. For more secure achievement the candidate should use a wider range of adjectives.
1.4 Use punctuation correctly.	✓	Candidate has demonstrated correct use of E2 punctuation.
1.5 use upper and lower case letters correctly.	✓	Candidate has used capital letters for names of people and places correctly.
1.6 Spell words correctly	✓	Candidate has spelled E2 words correctly.
OVERALL RESULT:		PASS

