

## Reasonable Adjustments matrix for ESOL International and ESOL Skills for Life Qualifications

### How to use the matrix

The matrix shows the range of Reasonable Adjustments that are available to learners, and indicates which accommodations can be applied to ESOL qualifications. The list is not exhaustive and ESB International considers all applications on individual merit.

Conditions and disabilities which can be accommodated are numbered 1-8 below:

1. Cognitive processing need such as dyslexia, dyspraxia, or a need in executive function, visual processing speed, visual perception, literacy, numeracy, verbal reasoning, verbal memory, nonverbal memory, or ADHD
2. Social/communication need such autistic spectrum condition
3. Long standing illness such as cancer, epilepsy, Crohn's, Irritable Bowel Syndrome (IBS), Chronic Fatigue
4. A mental health condition such as depression, anxiety, bipolar disorder
5. A physical need such as crutches or wheelchair user, arthritis, paraplegia, quadriplegia, cerebral palsy
6. Hearing need
7. Visual need
8. Speech impediment

Activities and qualifications are indicated in columns A - H, and possible Reasonable Adjustments are in rows 1-19.

Activity	A. Speaking – talk or presentation	B. Speaking – to the assessor or a partner	C. Speaking – describing a photograph	D. Listening – to the assessor or group	E. Listening – to an audio	F. Reading – text and questions	G. Reading – instructions and rubrics	H. Writing
Applies to	ESOL Skills for Life S&L Level 1, Level 2	ESOL International Speaking ESOL Skills for Life Speaking & Listening	ESOL Skills for Life S&L Entry 1, Entry 2	ESOL International Speaking ESOL Skills for Life Speaking & Listening	ESOL International ESOL Skills for Life	ESOL Skills for Life Reading ESOL International Reading	ESOL Skills for Life Reading and Writing ESOL International Speaking and LRUW	ESOL Skills for Life Writing ESOL International Writing
1. Extra time up to 25%	1 2 6 8	1 2 6 8	1 2 6 8	1 2 6 8	1 2 6	1 2 7	1 2 7	1 2 7
2. Supervised rest breaks	2 3 4 5 8							
3. Change in organisation of assessment room	1 2 4 5 6 7							
4. Separate accommodation within the centre	1 2 3 4 5 6 7							
5. Use of coloured overlays / low vision aids / tinted glasses	1 7		1 7		1 7	1 7	1 7	1 7
6. Assessment material on coloured paper	1 7				1 7	1 7	1 7	1 7
7. Assessment material in enlarged format	1 7		7		1 7	1 7	1 7	1 7
8. Assessment material in Braille	7				7	7	7	7

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<b>Applies to</b>	ESOL Skills for Life S&L Level 1, Level 2	ESOL International Speaking ESOL Skills for Life Speaking & Listening	ESOL Skills for Life S&L Entry 1, Entry 2	ESOL International Speaking ESOL Skills for Life Speaking & Listening	ESOL International ESOL Skills for Life	ESOL Skills for Life Reading ESOL International Reading	ESOL Skills for Life Reading and Writing ESOL International Speaking and LRUW	ESOL Skills for Life Writing ESOL International Writing
<b>9. Use of assistive software – voice to text</b>						17		17
<b>10. Use of assistive software – screen reader (text to voice)</b>						17	17	17
<b>11. Assessment material in audio format</b>			7		7	7	7	7
<b>12. Responses using electronic devices</b>	5 8	5 8	5 8	5 8	5 8	15 8	5 8	15 8
<b>13. Responses in Braille</b>					7	7		7
<b>14. Reader</b>					17	17 (questions only)	17	17
<b>15. Scribe</b>					15	15	15	
<b>16. Transcriber</b>								15
<b>17. Lip reader</b>					6			
<b>18. Prompter</b>	1 2 4				1 2 4	1 2 4	1 2 4	1 2 4
<b>19. Practical assistant</b>	2 3 5 6 7	2 3 5 6 7	2 3 5 6 7	2 3 5 6 7	2 3 5 6 7	2 3 5 6 7	2 3 5 6 7	2 3 5 6 7