

# ENTRY 2

English Speaking Board (International) Ltd. 

## ESB Entry Level Award in ESOL Skills for Life (Reading) (Entry 2) 601/5471/8



## Reading

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## Updates

Version	Change made	Page
3	Punctuation descriptor added	13
2	Introduction page updated	4
	Reasonable adjustment information updated	5
	Qualification framework information updated – credits removed	7
	Assessment overview – T/F and Yes/No questions; tables removed; types of text updated – advertisements, instructions, timetables added	8
	Lists of topics, functions and grammatical structures added	10-13
	Assessment, moderation and quality assurance updated	14
	Contact details updated	Back cover

## ***Introduction***

English Speaking Board (International) Ltd. (ESB International) offers high-quality Speech and Language qualifications in the UK and internationally.

We aim to support learners to possess the oracy and English language skills they need to achieve their aspirations. ESB International has a full range of qualifications for learners of all ages and backgrounds which are designed to stretch the most able, support the least confident and realise the potential of all. Do contact ESB International via our website [www.esbuk.org](http://www.esbuk.org) if you wish to find out more about our qualifications and how learners can progress.

Our assessments are marked and administered externally by ESB International. ESB International carries out moderation and standardisation of all its assessors to ensure their assessment of your learners is consistent and of the highest quality.

When you choose to be a centre of ESB International and prepare your learners for our assessments, we offer you support via our website and your centre's online booking hub, along with training and guidance for all of your staff involved with the learning experience. We are here to support you so that your learners achieve and enjoy the experience of assessment with ESB International.



## ***ESB Entry Level Award in ESOL Skills for Life (Reading) (Entry 2)***

These specifications are designed to assist tutors in preparing learners for the ESB Entry Level Award in ESOL Skills for Life (Reading) (Entry 2). The document supports both tutors and learners and describes the content and assessment of the qualification.

### ***Qualification Objective***

The ESB Entry Level Award in ESOL Skills for Life (Reading) (Entry 2) is part of the portfolio of ESB ESOL Skills for Life qualifications from Entry 1 to Level 2 on the Regulated Qualifications Framework (RQF). ESOL Skills for Life learners are diverse and may be members of settled minority communities, refugees or asylum seekers, migrant workers, or partners or spouses of UK residents. ESB ESOL Skills for Life assessments are designed to assess real-life English language skills for work, further learning and everyday life, encourage progression into further and higher education and employment, support learners' integration into the community and equip learners with the confidence to use English language skills in the real world. They are suitable for learners from the age of 16 upwards and are available in England, Wales and Northern Ireland.

ESB ESOL Skills for Life qualifications are based on the National Standards for Adult Literacy and aligned to the Adult ESOL Core Curriculum. They are regulated by the Office of Qualifications and Examinations Regulation (Ofqual), the Council for the Curriculum, Examinations and Assessment (CCEA) and Qualifications Wales (QW). At Entry 2, adults can read and understand short, straightforward texts on familiar topics and read and obtain information from short documents, familiar sources and signs and symbols (National Standards for Adult Literacy).

### ***Prior Knowledge, Skills and Understanding***

There are no prior learning or formal qualification requirements for ESB ESOL Skills for Life qualifications. Learners can be entered for the Speaking and Listening, Reading or Writing Awards appropriate for their ability and needs. Learners must have the skills, knowledge and understanding to meet the specified learning outcomes for Entry 2 by the assessment date. Learners who have achieved the three Awards at the same level can be awarded an ESB Entry Level Certificate in ESOL Skills for Life (Entry 2).

### ***Reasonable Adjustments***

We believe that assessment should be a fair test of learners' skills and knowledge. For some learners the usual format of assessment may not be suitable or accessible, and we recognise that disabilities can be physical or invisible. Some learners may need an access arrangement (also known as a special accommodation or reasonable adjustment) to access the assessment and show what they know and can do without changing the demands of the assessment, i.e. the learning outcomes and assessment criteria. We refer to these as Reasonable Adjustments and centres need to apply for a reasonable adjustment before their learners' assessment. Please see <https://esbuk.org/web/support/equality-diversity-inclusion-safeguarding/> for examples of reasonable adjustments, how to apply for them and further guidance. For further information about our policy in relation to access arrangements, please visit <https://esbuk.org/web/app/uploads/2022/11/ESB-POL-C10-Reasonable-Adjustments-and-Special-Considerations-Policy-v8.pdf>.

## Qualification Profile

ESB ENTRY LEVEL AWARD IN ESOL SKILLS FOR LIFE (READING) (ENTRY 2)	
<b>Assessment method</b>	Assessment by external assessors and markers
<b>Grading</b>	Pass / Unsuccessful
<b>Accreditation start date</b>	1 <sup>st</sup> February 2015
<b>Guided learning hours (GLH)*</b>	60
<b>Total Qualification Time (TQT)*</b>	70
<b>Ofqual Qualification number</b>	601/5471/8
<b>Age range</b>	16-19,19+
An ESOL Skills for Life learner may be anyone who speaks English as an acquired language, for example:	<ul style="list-style-type: none"> <li>• Learners at further education colleges and adult education centres</li> <li>• Learners attending private training organisations</li> <li>• Learners attending community-based ESOL providers and educational charities</li> <li>• Learners referred from Jobcentre Plus</li> <li>• Young learners (16-18) on ESOL courses</li> <li>• Learners from settled minority communities</li> <li>• Refugees or asylum seekers</li> <li>• Migrant workers</li> <li>• Partners or spouses of UK residents</li> </ul>

Learners' educational and employment backgrounds are often highly diverse. ESB ESOL Skills for Life assessments are designed to reflect this diversity. Learners' real-life circumstances are taken into account when assessments are designed and topics include such themes as employability.

\*GLH (Guided Learning Hours) is an estimate of the time allocated to teach, instruct, assess and support learners. Learner-initiated private study, preparation and marking of formative assessment is not taken into account. TQT (Total Qualification Time) includes both the number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and an estimate of the number of hours a learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, directed by but not under the supervision of a lecturer, supervisor or tutor. Both GLH and TQT are estimates as all learners are unique and will take different times to prepare for and achieve qualifications.

## Qualification Framework

Qualification Option
3 Awards <ul style="list-style-type: none"><li>• ESB Entry Level Award in ESOL Skills for Life (Reading) (Entry 2)</li><li>• ESB Entry Level Award in ESOL Skills for Life (Writing) (Entry 2)</li><li>• ESB Entry Level Award in ESOL Skills for Life (Speaking and Listening) (Entry 2)</li></ul>
ESB Entry Level Certificate in ESOL Skills for Life (Entry 2)

Learners are entered for each individual Award and may take Awards at different levels. Once three Awards have been achieved, learners can apply for an ESB Certificate in ESOL Skills for Life. Please see <https://esbuk.org/web/support/policies-and-procedures/>.

**Speaking and Listening assessments** are conducted on site at approved ESB International centres by a team of trained assessors. All assessors are independent of the centres they visit and subject to moderation following Ofqual guidelines. Assessment takes place in pairs; learner interaction is an integral part of the assessment. Each learner is assessed according to the qualification learning outcomes and assessment criteria. All learners receive a report form with their grade and personalised feedback. Successful learners receive a certificate with the qualification title and level. Results are issued within 5 working days (10 days at peak times) and qualification certificates are issued to centres within 10 working days.

**Reading and Writing assessments** are set by ESB International and papers are shared securely with centres. Assessments are completed on site at approved centres and subject to ESB International regulations (see Centre Handbook <https://esbuk.org/web/app/uploads/2022/09/ESB-HBK-C29-ESB-Handbook-for-Skills-for-Life-Centres-in-the-UK-v1.pdf>). Invigilation is undertaken by the centre and monitored by ESB International. Papers are marked by ESB ESOL Skills for Life markers and results are issued within 5 working days (10 days at peak times). Qualification certificates are sent to centres within 10 working days.

## Resources and Support for Tutors

Sample papers and resources are available on our website <https://esbuk.org/web/our-tutor-resources/esol-skills-for-life-resources/esol-skills-for-life-entry-2/>

For questions about the content and conduct of assessments, contact [product@esbuk.org](mailto:product@esbuk.org). To find out more about the type of training available for your centre and to arrange bespoke face-to-face or remote training for tutors, contact [business@esbuk.org](mailto:business@esbuk.org).

## Assessment Overview

To pass the assessment, learners are required to achieve all the assessment criteria. Learners have three opportunities to meet each criterion over the three tasks in the assessment.

### 1. Assessment Format

<b>Length</b>	45 minutes
<b>Number of tasks</b>	3
<b>Length of texts</b>	Text 1 100-150 words Text 2 100-150 words Text 3 100-150 words Total across the paper 400-500 words
<b>Types of text</b>	simple narratives public signs and notices emails and letters notes and messages lists forms posters and leaflets notices e.g. from a school advertisements instructions timetables
<b>Number of questions</b>	21
<b>Question types</b>	multiple-choice matching exercises gap fill short answer



## 2. Learning Outcomes and Assessment Criteria

<b>Adult ESOL Core Curriculum Reference</b>	<b>Learning Outcomes</b> <i>The learner will:</i>	<b>Assessment Criteria</b> <i>The learner can:</i>
Rt/E2.1a Rs/E2.1a, b, c, d Rw/E2.1a Rw/E2.2a	1. Be able to gain meaning from text	1.1 Trace main events in short straightforward text
		1.2 Use language features to work out meaning in short straightforward text
		1.3 Understand the meaning of words in short straightforward text
Rt/E2.2a	2. Be able to identify the purpose of text	2.1 Use features of text to identify the purpose of short straightforward text
Rt/E2.1b Rt/E2.4a	3. Be able to find information in text	3.1 Obtain relevant information from short straightforward text
		3.2 Obtain relevant information from an image
Rw/E2.5a	4. Be able to order words alphabetically	4.1 Use first placed letters to order words alphabetically

Pages 10-13 list the topic areas, functions and grammatical structures expected of learners by the time they have completed their course of study and undertake the assessments for the ESB ESOL Skills for Life awards at this level. The topics, functions and structures are from the Adult ESOL Core Curriculum <https://esbuk.org/web/app/uploads/2023/09/Adult-ESOL-Core-All-files.zip>. In addition to those listed here, learners should already be confident with the topic areas, functions and grammatical structures of Entry 1.

### **3. List of Topic Areas**

Daily account  
Descriptions of people, places and things  
Education and studying  
Events, celebrations and festivals  
Food  
Friends, family and neighbours  
Health  
Hobbies and leisure/free time  
Home  
Instructions  
Jobs and work  
Known country/town/country of origin  
Last weekend/week/month/year  
Local area and community  
Shopping  
Special occasions  
Special places  
Sport  
Technology e.g. computers, phones  
Travel and transport  
Trips, visits and days out  
TV, books, films  
Weather and seasons

#### **4. List of Functions**

Apologise and give reasons  
Ask about past events  
Ask about people's feelings, opinions, interests, wishes, hopes  
Ask about possession  
Ask for clarification and explanation and respond to requests for clarification  
Ask for descriptions of people, places and things  
Check back  
Compare people, places, things and make comparative questions  
Describe daily routines and regular activities and ask about regular or daily routines  
Describe self and others, places and things  
Express likes and dislikes with reasons, and cause and effect  
Express need  
Express possession  
Express thanks gratefully  
Express views, with reasons, and cause and effect  
Express wishes and hopes  
Give personal information and ask for personal details  
Give warnings  
Greet and respond to greetings  
Insist politely  
Make requests – ask for directions and respond to requests for directions  
Make requests – ask for permission formally and respond to formal requests for permission  
Make requests – ask for something face-to-face or on the telephone  
Make requests – ask someone to do something in formal and informal situations  
Narrate – talk about personal past events  
Offer  
Persuade  
Respond to formal and informal requests for something and to do something  
Respond to questions about preference  
Respond to requests for explanations  
Take leave  
Talk about future plans, arrangements and intentions and ask about future plans and intentions

## 5. Grammatical Structures

<b>Simple and compound sentences</b>
Word order in compound sentences, e.g. subject-verb-object
Clauses joined with and/but/so: <i>I like tea and coffee.</i> Questions: <i>Do you want blue or pink?</i>
There was/were/is going to be
A limited range of common verbs + <i>-ing</i> form Verb + infinitive with and without <i>to</i> : <i>We went shopping yesterday. I want to buy some fruit.</i>
Wh-questions, comparative questions, alternative questions: <i>Are buses cheaper than trains? What is better – summer or winter?</i> Question words <i>when, what time, how often, why, how</i> and expressions <i>Can you tell me..?</i>
Statements with question tags, using Entry 1 and Entry 2 tenses <i>You arrived last year, didn't you?</i>

<b>Noun phrases</b>
Countable and uncountable nouns: <i>roads, trees, water, information</i> Simple noun phrases: <i>a large red box</i> Object and reflexive pronouns: <i>I gave him my book.</i> Determiners of quantity: <i>any, many</i>
Use of articles including definite article and zero article with uncountable nouns: <i>The traffic is bad today. Water is important for health.</i> Definite article with superlatives: <i>the best example</i>
Possessive s and possessive pronouns: <i>Magda's, mine, yours</i>

<b>Verb forms and time markers in statements, interrogatives, negatives and short forms</b>
Simple present tense of regular transitive and intransitive verbs with frequency adverbs and phrases: <i>The children often eat apples. They always go to school. I see her every day.</i> Simple past tense of regular and common irregular verbs with time markers: <i>We went to the cinema yesterday. I saw her two weeks ago.</i> Future time using present continuous, going to, will Use of time markers: <i>next week, in two days' time</i>
Modals and forms with similar meaning: <i>must</i> to express obligation <i>mustn't</i> to express prohibition <i>have to, had to</i> to express need <i>could</i> to make requests <i>couldn't</i> to express impossibility Use of simple modal adverbs: <i>possibly, probably, perhaps</i>
Very common phrasal verbs: <i>get on/off/up/down</i>

<b>Adjectives</b>
Adjectives and adjective word order: <i>a large black horse</i> Comparatives, regular and common irregular forms: <i>wet, wetter, dark, darker, good, better</i>

<b>Adverbs and prepositional phrases</b>
Prepositions and prepositional phrases of place and time: <i>until tomorrow, by next week, by the river</i>
Adverbs and simple adverbial phrases including sequencing: <i>after that</i> ; of time and place: <i>in the morning, at the bus stop</i> ; of frequency: <i>always, sometimes</i> ; of manner: <i>carefully, quickly</i> Word order with adverbs and adverbial phrases: <i>He always brought food to our house early in the morning.</i> Use of intensifiers, e.g. <i>really, quite, so</i>

<b>Discourse</b>
Adverbs to indicate sequence: <i>first, finally</i> Use of substitution: <i>I think so. I hope so.</i> Markers to structure spoken discourse: <i>Right. Well.</i>

<b>Punctuation</b>
Capital letters for start of sentences, proper nouns and 'I'
Full stops, question marks and commas in a list
Apostrophes: <i>for omission and possession</i>

## ***Assessment, Moderation and Quality Assurance***

All Reading and Writing scripts are marked and moderated by ESB International's team of ESOL Skills for Life markers and moderators according to ESB International policies.

Our markers are standardised and grade all written papers according to the ESB ESOL Skills for Life mark scheme which is based on the National Standards for Adult Literacy and aligned to the Adult ESOL Core Curriculum.

To ensure additional quality assurance throughout the process, all markers are moderated within each marking session and a proportion of all written scripts are second marked to maintain standardisation levels.

Speaking and Listening assessments are carried out by trained assessors according to our policies. Speaking assessments are marked as they happen, based on the ESB ESOL Skills for Life mark scheme linked to the Adult ESOL Core Curriculum.

All ESOL Skills for Life Speaking and Listening assessors are trained and standardised by our Chief and Senior Assessors. In addition to this, ESB International conducts live moderations of a proportion of assessors every year.

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