



English Speaking Board (International) Ltd.

Entry Level Award ESOL Skills for Life (Reading)  
(Entry 3)

Paper Time

60 minutes

Booking Number						Candidate Number					
Surname											
Other Names											
Date											
Centre Name											

**Please read the text below  
before attempting any of the  
paper**

- Please complete the paper in blue or black ink, do not use pencil
- Questions may be attempted in any order
- Read each question carefully and answer as many questions as you can
- You must not use a dictionary
- At the end of the test, please close your paper and hand all materials to the Supervisor/Invigilator
- Do not open this paper until you are told to do so by the Supervisor/Invigilator

Marker's Use					
Marker Initials			Moderator Initials		
1	1.1		1	1.1	
2	1.3		2	1.3	
3	1.4		3	1.4	
4	1.2		4	1.2	
5	2.1		5	2.1	
6	3.1		6	3.1	
7	4.1		7	4.1	
8	1.1		8	1.1	
9	1.3		9	1.3	
10	1.4		10	1.4	
11	3.1		11	3.1	
12	1.2		12	1.2	
13	2.1		13	2.1	
14	4.1		14	4.1	
15	2.1		15	2.1	
16	1.2		16	1.2	
17	1.4		17	1.4	
18	1.3		18	1.3	
19	1.1		19	1.1	
20	3.1		20	3.1	
21	4.1		21	4.1	
Overall Grade			Overall Grade		

## Task 1

Read the text and answer questions 1 – 7.

# Carlton College

## Evening courses

Interested in becoming a manager? Come and join our evening classes. Our students go on to get great jobs!

- 1 Classes start at 6.00pm and finish at 9.00pm and are twice a week on Mondays and Thursdays. There will also be face-to-face sessions, online sessions, and independent study. The course lasts for 15 weeks and starts on September 14<sup>th</sup>.
- 2 To help you plan your time, at the beginning of the course **we'll** give you the dates of the face-to-face sessions, the dates for completing your work and the times for completing online sessions.
- 3 You will learn about managing staff, making decisions, **communication**, I.T. and how to encourage and care for a team to get the best work from the staff.
- 4 The units include presentations, role plays, reports, writing essays, tests, examinations and a research project. You get a Diploma in Management at the end of the course.
- 5 This course is for students who want to become successful managers in the future. You need to have a job and you need to attend all the lessons to complete the course. You must have English and Maths at Level 2.
- 6 You can find an application form on our website. Send your application form to [jmarks@ukb.com](mailto:jmarks@ukb.com). Please complete all parts of the application form.

Circle the letter of the correct answer.

1. The text is about
  - A a one-year course
  - B a management course
  - C learning to communicate
  - D getting a Level 2 qualification
  
2. What does **we'll** mean in paragraph 2?
  - A we have
  - B we were
  - C we are
  - D we will
  
3. What does '**communication**' mean in paragraph 3?
  - A sending emails
  - B writing letters
  - C speaking to people
  - D all of the above
  
4. What will students receive at the end of the course?
  - A an I.T. qualification
  - B work experience
  - C a diploma
  - D a course report

5. The text is
- A an application form
  - B a college timetable
  - C an advertisement
  - D a magazine article
6. What qualifications do you need before you can do the course?
- A English and Maths
  - B a research diploma
  - C work experience
  - D management
7. The following words are in alphabetical order. Where would you find the word **classes**?  
Write the words on the lines.

care

certificate

chosen

college

Between \_\_\_\_\_ and \_\_\_\_\_

## Task 2

Read the text and answer questions 8 – 14.

# Barton Shopping Centre grand opening

By Anna Cordon

Today, the Mayor of Prestley opened Barton Shopping Centre. He visited Barton and welcomed the first customers to the new shops, cafés and restaurants. The people of Barton have waited a long time for this shopping centre and many of them came today to see the shops for the first time.

The City Planner, Inez Goodman, took the Mayor on a tour of the centre before she cut the ribbon. The Mayor's wife also joined them. She was **amazed** by the choice of shops. The Mayor liked the sports shop because it displayed the football kit of his favourite team.

First they visited the ground floor and chatted to some of the shop assistants. Then they went up to the second floor where they saw more shops, some offices and the store rooms. They chatted with the cleaners and the security staff.



The Mayor and his wife had lunch with Mrs Goodman before they left. Staff at the restaurant reported that the Mayor and his wife enjoyed the meal. They want to return for some shopping soon.

The future of Barton is looking good. The new Shopping Centre provides jobs for the local people and a place to meet friends and family.

Circle the letter of the correct answer.

8. This text is about

- A the Mayor
- B the town of Barton
- C Inez Goodman
- D the opening event

9. Why is there a comma after 'shops' in this sentence?

The Mayor of London visited Barton and welcomed the first customers to the new shops, cafés and restaurants.

- A It is an example
- B There is more than one shop
- C The words are in a list
- D It shows the end of a sentence

10. In paragraph 2, what does '**amazed**' mean?

She was **amazed** by the choice of shops.

- A surprised
- B confused
- C scared
- D delighted

11. Who did they speak to on the second floor? Write two answers.

1. \_\_\_\_\_ 2. \_\_\_\_\_

Circle the letter of the correct answer.

12. What did the Mayor do after his tour of the shopping centre?

- A** had lunch with Inez Goodman
- B** welcomed the customers
- C** visited the sports shop
- D** went to the town

13. The text is

- A** an instruction leaflet
- B** a newspaper report
- C** a magazine advertisement
- D** a health and safety warning

14. Write the words in the table in alphabetical order.

took

said

spoke

talked


### Task 3

Read the text and answer questions 15 – 21.

## Starting work at ANC Development Ltd

Please read the information carefully. If you have any questions, please contact Alina on 0765 4547811.

If you arrive by car, please park in the car park at the back of the building. You will not need a pass but you will receive one on the day if you need one in the future.

You must arrive at 8.45am and report to reception on the first floor. You must sign in and you must also sign out at the end of the day.

After arrival, you will meet your manager and then you will have a tour of the building before lunch.

There is a café on the ninth floor where you can have lunch. We will have a 45-minute lunch break. After lunch you will meet your new **colleagues**.

Wear comfortable shoes and smart clothes suitable for work.

### Don't forget!

- You must bring your driving licence, identification and your National Insurance number.
- You can bring your mobile phone but you must turn it off during working hours.
- You may need a pen and paper because we will give you a lot of information to remember.

**We hope you enjoy your first day with ANC.**



Circle the letter of the correct answer.

15. The purpose of this text is to

- A advertise a job with ANC
- B give directions to ANC
- C explain about the first day at ANC
- D describe a job at ANC

16. Write the number of the event in order. The first one has been done for you.

Event	Order
Look around the workplace	
Go to the first floor	
Eat a meal	
Arrive at 8.45	1

Circle the letter of the correct answer.

17. After lunch you will meet your colleagues.

What does **colleagues** mean in this sentence?

- A friends
- B employers
- C managers
- D co-workers

18. **Don't forget!**

There is an exclamation mark (!) because the sentence is

- A especially important
- B very funny
- C quite formal
- D too short

19. This text is about

- A** starting a job
- B** studying at college
- C** taking an exam
- D** looking for work

20. Write two things you have to take on your first day.

1. \_\_\_\_\_ 2. \_\_\_\_\_

Circle the letter of the correct answer.

21. Which list is in the correct alphabetical order?

**A** new  
notepad  
number  
national

**B** national  
new  
notepad  
number

**C** number  
notepad  
new  
national

**End of assessment**