



ESOL Skills
for Life

ESB Level 1 Award in ESOL Skills for Life

**(Speaking and Listening)
Assessor Booklet: Set F**



Task 1 – Exchange of Personal Information

Guide time: 6 minutes in total

- Assessor greets candidates and introduces him / herself
- Assessor invites candidates to ask each other personal information questions and select information to report back to Assessor
- Candidate **A** asks Candidate **B** personal information questions
- Candidate **A** reports information back to Assessor
- Candidate **B** asks Candidate **A** personal information questions
- Candidate **B** reports information back to Assessor
- Assessor asks Candidates **A** and **B** further personal information questions

Assessor's questions (to be used after candidates' exchange of personal information)

- What do you like or dislike about the place where you live now?
- Are there any good places for shopping near to your house/flat?
- What interesting things are there to do in your town or city?
- What did you do last weekend?
- What plans do you have to travel?
- What kinds of things do you like to do when you are free?
- How do you travel to your workplace /college?
- What work would you like to do?
- What do you like about learning English?
- How important are computers in your life?

Task 2 – Presentation and Discussion

Guide time: 10 minutes in total

- Assessor instructs Candidate **A** to give a presentation for 3 minutes
- Assessor asks Candidate **B** to listen and to ask Candidate **A** 3 questions after the presentation
- Candidate **A** gives a 3-minute presentation to Assessor and Candidate **B**
- Candidate **B** asks Candidate **A** 3 questions related to the presentation
- Candidates **A** and **B** discuss the topic of the presentation for 1 minute
- Assessor instructs Candidate **B** to give a presentation for 3 minutes
- Assessor asks Candidate **A** to listen and to ask Candidate **B** 3 questions after the presentation
- Candidate **B** gives 3-minute presentation to Assessor and Candidate **A**
- Candidate **A** asks Candidate **B** three questions related to the presentation
- Candidates **A** and **B** discuss the topic of the presentation for 1 minute
- The Assessor may ask questions after the candidates' presentations

Examples of topics

Candidates have a choice of topics which may include narratives, factual accounts, explanations and descriptions of a process, person or place. Visual aids may be included.

Task 3 – Role Play

Guide time: 5 minutes in total

The Assessor sets up the role-play. The candidates ask questions and respond in either a formal or informal context.

Assessor script: **Now we're going to do the role-play. This is the situation.**

1. Using the Computer Centre at the library

You are in the college library.

Candidate A: You need to print something urgently, but have lost your library card. Ask about your lost card and a replacement card. Try to persuade **B** to allow you to use a friend's card.

Candidate B: You check **A**'s information by asking for name and details. You refuse permission to use a friend's card but make some suggestions. Give **A** instructions about a replacement card, the time it takes and warn about the price.

Make a plan and agree on the next step.

2. Asking a neighbour for help

You are neighbours.

Candidate A: You are new to the area. You have a hospital appointment this afternoon and the taxi you ordered has not arrived. You ask questions about the bus service. Accept **B**'s offer and tell **B** the appointment time.

Candidate B: You listen to **A** and talk about the bus service. Offer to drive **A** to the hospital.

Make a plan and agree on the next step.

3. Asking for time off

You are at work.

Candidate A: You work at (a local workplace). You need time off at short notice to attend a hospital appointment with a close friend. Answer questions about the details and emphasise the seriousness of the appointment.

Candidate B: You are **A**'s supervisor. You are unhappy because your workplace is very busy at the moment. You ask for details and talk about bad timing. You make suggestions about solving the problem.

Make a plan and agree on the next course of action.

If the learners have not made a plan after 4 minutes, say: **Please agree on what you will both do next.**

Task 4 – Listening & Discussion

Guide time: 10 minutes

Task 4a – Listening

Assessor script:

This is the listening task. You are going to hear a listening text. I will play the text and you will answer questions.

I'm now going to play the text. Please listen and answer the questions. (Assessor plays CD)

Mr Mayor, honoured guests, ladies and gentlemen. As Head of the Branwell City Sports Department, it gives me great pleasure to welcome you to the opening of this wonderful new sports complex, Arena!

Five years ago, this site was an ugly, depressing piece of waste ground. How proud we are of it now! Look around you! On your left, an Olympic-sized swimming pool. On your right, indoor facilities for every possible team activity, from five-a-side football to ice hockey. In partnership with Birmingham Sports Academy, Arena will offer top-class coaching in football, cricket and athletics.

Ladies and gentlemen, our community needs this complex. We need it to give health and enjoyment to every one of our citizens. But we also need to give young British sportsmen and women the opportunities for training and coaching which will enable them to compete successfully in the greatest arenas of world sport.

And now, to officially open Branwell City Arena, I would like to call on Britain's most famous footballer ...

Candidate A, please answer yes or no. (Assessor asks gist question 1)

1	Is the speaker giving prizes?	No
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Candidate B, please answer yes or no. (Assessor asks gist question 2)

2	Is the speaker praising the centre?	Yes
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Thank you. You will now listen to the text again. This time I'm going to give you some questions before you listen.

To Candidate A (Assessor asks detail questions 1 and 2)

1	What was the area like before the centre was built?
2	What opportunities will it offer?

To Candidate B (Assessor asks detail questions 3 and 4)

3	What is there on the left of the sports complex?
4	Who will open the sports complex?

Please listen again. (Assessor plays audio)

To Candidate A (Assessor asks detail questions 1 and 2)

1	What was the area like before the centre was built?	An ugly, depressing piece of waste ground
2	What opportunities will it offer?	Training /coaching for British sports people

To Candidate B (Assessor asks detail question 3 and 4)

3	What is there on the left of the sports complex?	An Olympic-sized swimming pool
4	Who will open the sports complex?	Britain's most famous footballer

Thank you.

4b Discussion

Now I'd like to finish the assessment with a discussion. (Assessor leads a 4-minute discussion with Candidate A and Candidate B around a topic from the listening text.)

Do you think there are enough sport and leisure facilities for people in your area?

This is the end of your assessment. Thank you.

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